Funding Stream:
Typically schools are responsible for assessing school-aged children suspected to have developmental disabilities. Child Find may fund assessments for children ages 3 and younger. Adults and children not eligible for community based funding may access funding through Core Services.

Definition of Service:
- Service goals are centered on promoting child and family safety and family protective capacity.
- This assessment typically involves an interview, mental status exam, and cognitive functional assessment and is meant to provide tentative information regarding level of intellectual functioning, screen for possible developmental disabilities and mental health issues, as well as, various living/social skill levels and abilities. As indicated, the assessment may include a Kent Exam (intelligence), Vineland Adaptive Behavior Scales II and/or other such appropriate assessment tools. The assessment may recommend the need for more specialized testing in identified areas. This assessment is utilized when there is a reasonable suspicion the client may have a developmental disability, which is often indicated by one of the following:
  - A history of academic difficulty, special education, and/or alternative schooling.
  - A history of head injury.
  - Lack of follow-through on the treatment plan not explained by mental illness, opposition, substance abuse, or apathy.
  - Difficulty completing several tasks at the same time.
  - May demonstrate a verbal understanding of information, but lack in their ability to acquire/apply skills
  - Background information/records indicate a borderline I.Q. range or slightly above (71-80).
- The collection and review of collateral information must be obtained prior to completing the report and documentation of the collateral information must be included in the final written report. If unable to obtain collateral data within one week of the referral, the provider must outreach to caseworker/supervisor/Health Network care coordinator to facilitate collection of collateral information. Reports written without obtaining collateral information will not be reimbursed without prior approval from AspenPointe Health Network.
Clinical Guidelines and Service Definitions
Developmental Disabilities Assessment
Continued

The report should contain the following information: Identifying Information, Referral Source, Reason for Referral, Procedures Used, Collateral Contacts, Relevant History, Findings and Recommendations.

**Estimated Length of Treatment:**
Up to four hours; may be over multiple sessions

**Frequency of Service:**
One time per year

**Provider Credentials:**
Provider must be a Master’s Level Clinician or above; if not licensed, provider must be under licensed supervision. Providers of this service must also have additional training in this specialty (CEUs, etc.) and experience with this population.

**Provider Responsibilities:**
Report required within ten business days of completed evaluation – both the Caseworker and Care Coordinator are to receive copies of the report.

**Caseworker Responsibilities:**
Caseworker is responsible for providing specific referral question(s) to the Care Coordinator on the referral form; this will enable the provider to most effectively address the relevant issues.

**Staffing:**
Not applicable.